

Surname
Names 1.....2.....
Family name
Father's name Mother's name
Place of birth
Date of birth - -
DD - MM - YYYY

Tax Office according to the place of residence
Street
Postcode
Town

..... or*
PESEL no NIP no

The place of residence**
Street House number Flat number Town
Postcode The town with the post office Commune/District
County Voivodeship.....

STATEMENT BY THE EMPLOYEE FOR THE YEAR 2022

for the purpose of calculating monthly personal income tax advances
(article 32 paragraph 3 of the Act of 26 July 1991 on Personal Income Tax, Journal of Laws of 2021, item 1128, as amended)

TAX RELIEF:

I hereby designate the following payer
(the name of the work establishment - stamp)

as the due one to reduce monthly income tax advance by 1/12 of the tax-reducing amount, specified in article 27 paragraph 1 of the Act, as:

- 1) I do not receive retirement and/or disability pension through the payer,
2) I do not draw incomes as a member of agricultural production cooperative or any other cooperative engaged in agricultural production,
3) I do not receive any cash benefits from the Labour Fund or the Guaranteed Employment Benefit Fund,
4) I do not draw incomes from which I am obliged to pay advances over the tax year under article 44 paragraph 3 of the Act, i.e. incomes:
a) from business activity, as referred to in article 14 of the Act,
b) from rent or lease.

1.
the signature of the employee

THE INCREASED TAX-DEDUCTIBLE EXPENSES:

I entitle [the employer] to increase the tax-deductible expenses to the amount of PLN 300.00 because my place of residence is situated outside the town, in which the work establishment is located, and I do not receive an expatriation allowance (legal foundation – article 22 paragraph 2 subparagraph 3 of the above-mentioned Act).

2.
the signature of the employee

I declare that the above data I provided are accurate and complete. I am aware of the penal and fiscal liability for providing false data.

..... date
3.
the signature of the employee
(THE EMPLOYEE SHOULD ALWAYS SIGN IN THE POINT 3, CONFIRMING THE ABOVE DATA)

Caution:

The employee is obliged to notify the work establishment about changes in the employment relationship to the actual status from the declaration before the remuneration payments for the month in which the change happened (article 32 paragraph 4 of the above-mentioned Act).

In case of people not having permanent or temporary registration of residence in Poland, the place of stay in Poland should be entered.

* PESEL [Polish national identification number] - in case of taxpayers who are natural persons, who do not conduct business activity, or are not registered taxpayers of goods and services tax; NIP [Polish taxpayer identification number] - in case of other persons subject to the obligation to register

** The place of residence, not the place of registered residence, is valid.